



RFP FOR CONSULTANCY SERVICES WWF-PAKISTAN

SUBJECT: ToRs for “Provide training to on planning and implementing project interventions in alignment with IUCN global standards for Nature-based Solutions”. (Training will be held in Gilgit).

Application Submission: Interested consultants should submit the Proposal on the Application Form Available Online or can access through the following Link:

<https://forms.office.com/e/sxNStCNxPM>

RFP – Consultancy Services

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1) INTRODUCTION & BACKGROUND

Contract type: Consultancy and Services
Duration of assignment: 15-8-2025 to 30-12-2025 Type:
Individual or firm

Background of Project & Assignment:

WWF-Pakistan with the financial support of FCDO, implementing a project titled, "Scaling up nature-based solutions for improving integrated water resources management and enhanced Water security in Pakistan". The project aims to pilot Nature-based Solutions (NbS) at selected locations in Gilgit-Baltistan and Khyber Pakhtunkhwa in partnership with relevant stakeholders. The project interventions are expected to yield outcomes including improved water management for the health of natural ecosystems, enhanced water resource management, and improved livelihoods.

This project focuses on Nature based Solutions and implementing them on the ground. As the concept is new, therefore the training is arranged for the project staff in Gilgit-Baltistan. The selected firm will provide the two days of training on NbS and its implementation and evaluation criteria.

- 1) The WWF-PAKISTAN reserves the right to reject or accept any proposal. The WWF-PAKISTAN reserves the right to proceed with the implementation of any Service, in whole or in part, as described in the Proposal.
- 2) The WWF-PAKISTAN reserves the right to engage in discussions with any BIDDER to clarify responses or discuss certain issues with regard to the proposal or services requested. The WWFPAKISTAN has no obligation to notify the other BIDDERS of the discussions, clarifications, or other information provided by a BIDDER. Any additional information required for the preparation of the BID shall be distributed to all participants at the same time.
- 3) The WWF-PAKISTAN reserves the right to award the proposal based on experience, qualification, completion date, service cost, and other criteria, and not necessarily the lowest cost.
- 4) Based on the RFP BID the WWF-PAKISTAN is entitled to change/replace or omit any clause/part of the preliminary defined scope of services of the proposal. The WWF-PAKISTAN shall conduct negotiations with WWF to achieve the full compliance to the requirements.
- 5) The WWF-PAKISTAN reserves the right in the event the successful CONSULTANT fails to comply with the terms and conditions as listed, to cancel this contract and award it to another CONSULTANT without penalty or action against the WWF-PAKISTAN. The RFP does not constitute an agreement or order.
- 6) The RFP is not a binding agreement between the parties, submission of a proposal or response by a proponent is voluntary.
- 7) By submitting a bid, the BIDDER is deemed to have acknowledged all of the undertakings, specifications, terms and conditions, **WWF Fraud and Corruption Prevention and Investigation Policy and WWF's Environment Social & Safeguard for consultant agreement** and to be bound by them if the BID is accepted. All expenses incurred by the Bidder in connection with the preparation of its proposal are to be borne by the RFP participant, and the WWF-PAKISTAN shall not incur any obligation whatsoever toward the Bidder regardless of whether such bid is accepted or rejected.

3) PURPOSE

a. The objective of the Consultancy:

The objectives of the training are to enhance the capacities of the WRAP project staff in understanding the Nature-based Solutions. Further, the staff will be able to understand the NbS criteria on the basis of the global standards and implement the understanding in the field during the assessments.

b. Specific Tasks:

1. Explain and make the participants understand the origin and evolution of the concept of NbS
2. Explain and make the participants understand the concept of NbS and other associated concepts through interactive sessions and exercises
3. Explain the importance of NbS for achieving global targets on climate change, biodiversity, and human well-being
4. Explain the need for global standards for NbS and global standards per se using case studies
5. Explain the self-assessment tool of IUCN and its importance for implementing, assessing, and improving NbS projects/programs

4) Deliverables

6. Explain various approaches of NbS and their basic requirements

The consultant will be responsible for providing the following deliverables.

1. Provide an agenda for the training.
2. Prepare a detailed presentation on the shared TORs for the feedback.
3. Provide the detailed report after completion of the activity.
4. Revise the presentation as per feedback from the WWF Pakistan officials.
5. Conduct two days of detailed training on the NbS.

a. Eligibility

- Proven track record in delivering lectures on Nature Based Solutions following the IUCN global standards.
- Know how of the local languages for delivering the training.
- Identifies and aligns with the core values of the WWF organization: courage, Collaboration, Respect, and Integrity.
- Adhere to WWF's brand characteristics: Knowledgeable, Optimistic, Determined, and Engaging.

b. Qualification

- MS / PHD in biodiversity, environmental sciences, NRM, or any other relevant field.
- c. Experience**
- At least five to seven years of experience in the implementation of NbS or delivering training related to NbS.

6) CORRESPONDENCE & SUBMISSION OF PROPOSAL

1. Application Submission: Interested consultants should submit the Proposal on the Application Form Available Online or can access through the following Link:
<https://forms.office.com/e/sxNStCNxPM>

To: Faiza khan (fakhan@wwf.org.pk)

Cc: Muzzammil Ahmed (mahmed@wwf.org.pk)

The RFP submission deadline is mentioned on WWF-Website.

1. Any information and responses to inquiries will be made in writing and distributed by email to all proponents. Enquiries after the foregoing deadline will not receive a response.

7) FORMAT OF THE PROPOSAL

The BID submitted by the participant must be structured as per the below provided instructions:

- 1) **Application Form available at WWF-Website** - General information about the Bidder, covering qualification and experience, CV and all related Information.

2) **Experience:**

- a) **Description of the complete projects:** the list and general information about the complete projects, description of the role in the project, and other accomplishments of the Consultant.
- 3) **Proposal outlining scope consultancy service-** Description of scope and working process, stages, deliverables, exclusions, conditions;
- 4) **Provide template of already complete similar type of reports-** the WWF-PAKISTAN may request additionally;
- 5) **Service Provision Timeline –** Provide Detailed Work Plan as per Deliverable and TORs.
- 6) **Financial Proposal-** the prices shall be provided in **Pakistani Rupees / PKR**; the total price shall include all costs related to service provision, including applicable taxes.

Note:

Templates of all Information is provided on the application form available at WWF-Website. Any Additional Information related to the RFP can be attached along with the application Form.

8) FINANCIAL PROPOSAL

The proposed prices shall be provided in PKR, the total price shall include all costs related to service provision including all Direct and Indirect taxes, Travel, Boarding & Lodging shall be based on actual receipt up to max Ceiling (If Any).

The consultant will submit the cost of the assignment in a lump sum, including all applicable taxes according to the Government of Pakistan and the Government of KP

The Payment Term: shall be defined by the contract to be concluded between WWF -Pakistan and the consultant.

9) EVALUATION PROCESS

The applicant's proposal shall be evaluated based on the Quality and Cost Based Selection (QCBS) method. Under QCBS both technical and financial proposals shall be evaluated as per the following criteria against a maximum score of 100 points.

A) Technical Proposal (70%)

- Detailed work plan
- Expression of interest (EOI)
- Company Profile
- Detailed methodology

B) Financial Proposal (30%)

- Detailed financial proposal which should be inclusive of all applicable taxes and out of pocket expenses. The financial proposal should follow a breakdown structure i.e., specifying cost(s) to each head and subhead
- Company's registration certificate
- NTN detail(s)
- Any legal or technical certification required for the task
- Audited Accounts Report (if available) of last FY

Note: Late/ incomplete submissions will not be accepted. Only three (03) top-ranked firms will be included in the comparative process

10) DOCUMENTATION AND CONFIDENTIALITY

All documents completed based on requirements of the present RFP shall be the property of the WWF-Pakistan, and shall not without the consent of the WWF-Pakistan be used, reproduced or made available to third parties beyond what is necessary in respect of the fulfillment of the Project. All documents issued and information given to the BIDDER shall be treated as confidential.

11) BUDGET

Total Budget for this activity, inclusive of all taxes and out-of-pocket expenses, are **PKR 500,000/only**.